## PRE-APPLICATION FOR HOUSING

		<b></b> -			0-111				
Please ch	eck the comm	ınity	you would			R OFFICE US			
MANAGEMENT	like to apply	for:			Date /	Time Applicati	on Receiv	≀ed:	
Campbell Creek					,	,			
Danforth on High _					/	<i></i>			PM
Northfield Green				Rec	eived by	(Initials):			
Stevens GreenVil	· ·		<u> </u>	/// DE	DETUD	NED TO ADD	LICANIT		
PLEASE NOTE ANY PRE-				ILL BE					
Preferred unit size: 0 BR			□ 2BR	• • • • • • •	☐ 3B1		□4BR		
	-		any spaces blank: wr				-		
APPLICANT INFORMATION except those household members who				I memb	ers of the	e applicant's ho	usehold a	are requ	ıırea,
	IRST NAME	gibic in		E INITIAL	. [	OATE OF BIRTH	GENDE	ER M 🗆	
							Declin	e to Discl	
STREET		CI	TY		S	TATE	ZIP		
SOCIAL SECURITY NUMBER	PREVIOUS / MAIDEN N	IAME	MARITAL STATUS	Separa	ted D	ecline to Disclose	STUDE	NT STATU	JS
			☐ Married ☐ Sir	_				l P/T □ :	N/A□
DAYTIME PHONE NUMBER	EVENING PH	IONE NU		0	EMAIL AI				
CO-APPLICANT INFORMAT	ION				1				
LAST NAME F	IRST NAME		MIDDL	E INITIAL	L E	OATE OF BIRTH	GENDI	ER M 🗆	 ] F □
	T							Decline to Disclose □	
SOCIAL SECURITY NUMBER	SOCIAL SECURITY NUMBER PREVIOUS / MAIDEN NAME MARITAL STATUS Separated Decline to Discl		ecline to Disclose						
			☐ Married ☐ Sin	gle 🔲	Divorced	□Widowed	F/T □	l P/T □ :	N/A□
OTHER OCCUPANTS									
List all other persons who will live in	the unit, including u	inborn (	children. <b>No person is</b>	to live	with you	who is not list	ed.		
NAME (Fr. ) NOT HELD OF	DATE OF	606		) ED	CEN IDED	DEL ATIO	NOT HE		DENT I
NAME (First, Middle, Last)	BIRTH	SOC	IAL SECURITY NUME		GENDER M D F D	RELATIO	NSHIP	YES	NO
					Decline 🗆				
					M D F D				
					Decline   M   F			+	+
					Decline 🗆				
					M □ F □ Decline □				
HOUSEHOLD AND BACKGE	OUND INFOR	MATI	ON - CURRENT I						
Your current housing situation									
	Substandard			П	Without o	r Soon to Be Wi	thout Ho	usino	
l <u> </u>	Lacking a fixed ni	ghttime	residence	_		Attempting to Fl		0	
Do you currently receive subsidiz		5	residence		reenig / 1	ttempting to 11	□Yes		
Do you currently have a voucher?  Agency:						□Yes			
Are you displaced by governmen	t action or a Presid	lential	Declared Disaster?				□Yes	□No	
Do you have any pets other than a service animal: TYPE:						□Yes	□No		
Is Head of Household, Spouse or	Co-Head currently	empl	oyed?				□Yes	□No	
Are you a veteran?							□Yes	□No	
SSN Disclosure/Exemption – Wer do not have an SSN and were rec	•	-	_				□Yes□	No□N	A
do not have an SSN and were receiving HUD rental assistance at another location prior to 1/31/2010?  Are you or any members of your household a current user of marijuana or other illegal drugs?					□Yes	□No			

How did you hear about the property?	Source:				
CRIMINAL HISTORY					
Are you or any members of your househo	old subject to a State lifetime sex offe	nder registration	□Yes □No		
in any state?		Lifes Lino			
Have you or any member of your household been convicted of any crimes listed below?					
(If no please skip below section)			□Yes □No		
Using the numbers below, indicate whetl	ner you or any members of your ho	asehold have been o	convicted of any		
crimes listed below:					
	Assault / Fighting	11. Fraud 12. Prostitution			
•	Drug Trafficking / Use / Possession Child Abuse / Domestic Violence	+			
	Public Intoxication / Drunk & Disorderly	<ul><li>13. Disorderly Conduc</li><li>14. Other (please expla</li></ul>			
	Receiving Stolen Goods				
MEMBER NAME CR	IME(S) #	STATUS/DISPOSITION			
MEMBER NAME CR	ME(S) #	STATUS/DISPOSITION			
Households in which the Head, Spouse or Co-Hea	d is disabled or handicap, please indicate:		□Yes □No		
If special unit requirements are needed please indi			Lifes Lino		
SPECIAL UNIT REQUIREMENT(S) QUE					
All applicants in which a household member has a	disability may qualify for a Reasonable Acc	ommodation and they ha	ave the right to request		
such an accommodation.	ald have a soundition that we assisted				
Do you or any members of your househo  ☐ A Separate Bedroom  ☐ Unit		voicel Modification to	a Tymical Unit		
*	•	ysical Modification to ly Other Accommodat			
☐ A Mobility Impaired Unit	ioi riearing-impaired	y Other Accommodat	1011		
11 Mobility Impalied Out					
HOUSEHOLD INCOME					
List each source of income for all househo	G				
Over the next 12 months, do you or does anyone in	•				
	☐ Social Security☐ State Supplem	(SS/SSI/SSDI etc.)			
☐ Employment	☐ Veteran's Ben				
☐ Self-Employment	□ Pension / Ann				
<ul><li>☐ Military Pay</li><li>☐ Unemployment</li></ul>		ents from Settlement			
☐ Worker's Compensation	_ , ,	☐ Income from Trust			
Worker's compensation	☐ Other Retirem				
☐ TANF / Public Assistance	☐ Student Finan	cial Aid			
☐ Child Support		rom anyone outside o	of the household		
☐ Alimony		Lottery Winnings or In			
,		Rental Property or Rea			
	☐ Any other inco	• •			
	·				
HOUSEHOLD MEMBER NAME	SOURCE	ANNUAL	/MONTHLY/WEEKLY		

ASSET INFORMA the following within the				BERS Do	you or anyon	e in your hous	eholo	d have or expect to have any of
Cash Checking Savings Certificate of D Money market	eposit [	☐ Direct I☐ Benefit	Express : card nild support – NOT for NPS)	☐ 40 ☐ IR ☐ M	ther Card 01K A utual Funds ther retireme	nt funds		Stocks Bonds Life Ins. (whole or universal ONLY) Real Estate Trusts Any other assets
HOUSEHOLD MEME	BER NAME		NAME OF BAI	NK		TYPE OF		CURRENT BALANCE
						ACCOUNT		
RACE AND ETHN	IICITY for stati	istical pu	rposes only – th	is infor	nation will	not affect te	ı enan	t selection.
Head of Household (only)  Fair Housing Act The Fair Housing Act prohil Additional state protected of	Ethnicity:  □ Hispanic or Lat □ Not Hispanic o □ Decline to Disc □ bits discrimination in lasses may include ag	tino or Latino close the sale, renta	Race:  American India Black or African White Other Native Hawaiia Samoan Guamanian Guamanian other Pacific	an / Alaska n America an or Othe aiian Chamorro c Islander ing on the b income, ve	n Native  r Pacific Island  passis of race, coloerans or membe	er Decor, religion, sex, lers of the armed f	an Asian Japan Chine Korea Filipir Vietna Other cline t	Indian ese se n
Identity, it is our policy to en status. Applicants for Section Secretary for Fair Housing at or access to, or treatment or	sure that this housing in 8 or Rural Developm and Equal Opportunity employment in, its fo ents contained in the on Management Inc, 2	g is open to all nent housing r, Washington ederally assis Department o	eligible individuals an may file any complaint , D.C. 20410. Preserva ted programs and activ of Housing and Urban	d families rats of discrimition Manag vition The public of the properties. The public of the properties of the public of the pub	egardless of actu ination to the U s ement does not o erson named be nt's regulations	al or perceived se 5 Department of I discriminate on tl low has been de implementing Se	exual or Housing the basing Signater Signater	rientation, gender identity, or marital ag and Urban Development, Assistant s of disability status in the admission ed to coordinate compliance with the 504 (24CFR, part 8 dated June 2, 1988.
information and answers to eligibility. I understand that in criminal penalties. I authorize my consent to ha necessary information inclu	the above questions providing false informative management veri- ding source names, a	are true and mation or make fy the informal ddress, phone	complete to the best of sing false statements m ation contained in this e numbers, accounts n	f my knowl ay be grour Pre-Applic umbers wh	edge. I consent of a design of a denial edge.	to the release of the my application. It is soft proving my and other information.	the neo also un eligib tion re	or LIHTC Program. I certify that all cessary information to determine my inderstand that such action may result illity for occupancy. I will provide all equired for expediting this process. I IHTC Program requirements
ALL Household M	embers 18 and	Older M	IUST Sign					
HEAD OF HOUSEHOLD SIGN	NATURE					DATE		
SPOUSE OR CO-HEAD SIGNA	ATURE					DATE		
OTHER ADULT HOUSEHOLI	O MEMBER					DATE		
OTHER ADULT HOUSEHOLI	O MEMBER					DATE		
FOR OFFICE USE ON  Working Far Elderly Veteran	nily		Handicapped Homeless Agency Referral	eferences	☐ Governm☐ Receivin	ur resident selection p nent Declared g Voucher As	Disa	
☐ Domestic Vi	orence		<b>Existing Tenant</b>	1				

# Citizenship Declaration Form

INSTRUCTIONS: Complete this Declaration for each member of the household listed on the

Family Summary Sheet	
LAST NAME	
FIRST NAME	
RELATIONSHIP TO HEAD OF HOUSEHOLD	DATE OF SEX BIRTH
SOCIAL SECURITY NO	ALIEN REGISTRATION NO
ADMISSION NUMBER	
NATIONALITY to which you owe legal allegiance. This is r	(Enter the foreign nation or country normally but not always the country of birth.)
SAVE VERIFICATION NO. (to be entered b	
	ation below by printing or by typing the person's first be space provided. Then review the blocks shown er 1, 2, or 3:
	hereby declare, under
penalty of perjury, that I am(print or type	first name, middle initial, last name):
1. A citizen or national of the Unite	a States.
-	address specified in the attached notification letter. If this ho will reside in the assisted unit and who is responsible for
Signature	Date
Check here if adult signed for a child	l:
2. A noncitizen with eligible immigr listed below:	ation status as evidenced by one of the documents
NOTE: If you shocked this block and you are 62.	years of ago or older you need only submit a proof of ago

**NOTE:** If you checked this block and you are 62 years of age or older, you need only submit a proof of age document together with this format, and sign below:

If you checked this block and you are less than 62 years of age, you should submit the following documents:

	(if application was filed on or after October 1, 1990).
Consent Form in Exhibit 3-6). <u>AND</u>	(6) A receipt issued by the DHS indicating that an
h. One of the fellowing decomposite	application for issuance of a replacement document in
<ul><li>b. One of the following documents:</li><li>(1) Form I-551, *Permanent Resident Card*</li></ul>	one of the above-listed categories has been made and that the applicant's entitlement to the document has
(2) Form I-94, <i>Arrival-Departure Record</i> , with one	been verified.
of the following annotations: (a) "Admitted as	
Refugee Pursuant to section 207";	(7) *Other acceptable evidence. If other
(b) "Section 208" or "Asylum";	documents are determined by the DHS to constitute
(c) "Section 243(h)" or "Deportation stayed by	acceptable evidence of eligible immigration status, they
Attorney General"; or	will be announced by notice published in the Federal
(d) "Paroled Pursuant to Sec. 212(d)(5) of the INA."	Register.*
(3) If Form I-94, Arrival-Departure Record, is not	If this block is checked, sign and date below and submit
annotated, it must be accompanied by one of the following documents:	the documentation required above with this declaration
(a) A final court decision granting asylum (but only	and a verification consent format to the name and
if no appeal is taken); (b) A letter from an DHS asylum	address specified in the attached notification. If this
officer granting asylum (if application was	block is checked on behalf of a child, the adult who will
filed on or after October 1, 1990) or from an DHS district	reside in the assisted unit and who is responsible for the
director	child should sign and date below.
granting asylum (if application was filed before October	
1, 1990); (c) A court decision granting withholding	If for any reason, the documents shown in subparagraph
or deportation; or	2.b. above are not currently available, complete the Request for Extension block below.
(d) A letter from an DHS asylum officer granting withholding of deportation	Request for Extension block below.
Check here if adult signed for a child:	
REQUEST	FOR EXTENSION
but the evidence needed to support my claim	is temporarily unavailable. Therefore, I am ssary evidence. I further certify that diligent and
but the evidence needed to support my claim requesting additional time to obtain the necessity	is temporarily unavailable. Therefore, I am ssary evidence. I further certify that diligent and
but the evidence needed to support my claim requesting additional time to obtain the neces prompt efforts will be undertaken to obtain this	is temporarily unavailable. Therefore, I am ssary evidence. I further certify that diligent and s evidence.
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but the evidence needed to support my claim requesting additional time to obtain the neces prompt efforts will be undertaken to obtain this Signature  Check if adult signed for a child:  3. I am not contending eligible immigrat	is temporarily unavailable. Therefore, I am ssary evidence. I further certify that diligent and s evidence.  Date
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### **Citizenship Verification Consent Form**

INSTRUCTIONS: Make as many copies as needed. Complete a separate form for each noncitizen family member who declared eligible immigration status on the Citizenship Declaration Format. If this format is being completed on behalf of a child, it must be signed by the adult responsible for the child.

		CONSENT
I,	name mi	hereby consent to the ddle initial, last name)
following:	riamo, mi	date ilitial, last harre)
The use of the attac receive financial ass		dence to verify my eligible immigration status to enable me to for housing; and
1.	proje	elease of such evidence of eligible immigration status by the ct owner without responsibility for the further use or mission of the evidence by the entity receiving it to the ving:
	a.	HUD, as required by HUD; and
	b.	The DHS for purposes of verification of the immigration status of the individual.
		NOTIFICATION TO FAMILY:
establishing eligibility	y for fin	ation status shall be released only to the DHS for purposes of ancial assistance and not for any other purpose. HUD is not se or transmission of the evidence or other information by
Signature		Date
Check here if adult s	signed f	or a child:

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LAST NAME	
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SOCIAL SECURITY NO	ALIEN REGISTRATION NO
ADMISSION NUMBER	
NATIONALITY to which you owe legal allegiance. This is r	(Enter the foreign nation or country normally but not always the country of birth.)
SAVE VERIFICATION NO. (to be entered b	
	ation below by printing or by typing the person's first be space provided. Then review the blocks shown er 1, 2, or 3:
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(3) If Form I-94, Arrival-Departure Record, is not	If this block is checked, sign and date below and submit
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(a) A final court decision granting asylum (but only	and a verification consent format to the name and
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		CONSENT
I,	name mi	hereby consent to the ddle initial, last name)
following:	riamo, mi	date ilitial, last harre)
The use of the attac receive financial ass		dence to verify my eligible immigration status to enable me to for housing; and
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		NOTIFICATION TO FAMILY:
establishing eligibility	y for fin	ation status shall be released only to the DHS for purposes of ancial assistance and not for any other purpose. HUD is not se or transmission of the evidence or other information by
Signature		Date
Check here if adult s	signed f	or a child:

Supplemental and Optional Contact Information for HUD-Assisted Housing Applicants

#### SUPPLEMENT TO APPLICATION FOR FEDERALLY ASSISTED HOUSING

This form is to be provided to each applicant for federally assisted housing.

**Instructions: Optional Contact Person or Organization**: You have the right by law to include as part of your application for housing, the name, address, telephone number, and other relevant information of a family member, friend, or social, health, advocacy, or other organization. This contact information is for the purpose of identifying a person or organization that may be able to help in resolving any issues that may arise during your tenancy or to assist in providing any special care or services you may require. **You may update, remove, or change the information you provide on this form at any time.** You are not required to provide this contact information, but if you choose to do so, please include the relevant information on this form.

Applicant Name:			
Mailing Address:			
Telephone No:	Cell Ph	one No:	
Name of Additional Contact Person or	Organization:		
Address:			
Telephone No:	Cell P	hone No:	
E-Mail Address (if applicable):			
Relationship to Applicant:			
Reason for Contact: (Check all that app	ly)		
during your tenancy or if you require any servine providing any services or special care to your confidentiality Statement: The information or applicable law.  Legal Notification: Section 644 of the Housi each applicant for federally assisted housing to accepting the applicant's application, the house section 5.105, including the prohibitions on details.	rices or special care, we may bu. provided on this form is cor- ing and Community Develor to be offered the option of p sing provider agrees to con- discrimination in admission	ground of the person or organization or participation in federal or or participation in federal organization or organization or organization or organization or organization or organization or organization organizat	erms
Check this box if you choose not to provi	de the contact information	on.	
Signature of Applicant			Date

The information collection requirements contained in this form were submitted to the Office of Management and Budget (OMB) under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). The public reporting burden is estimated at 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Section 644 of the Housing and Community Development Act of 1992 (42 U.S.C. 13604) imposed on HUD the obligation to require housing providers participating in HUD's assisted housing programs to provide any individual or family applying for occupancy in HUD-assisted housing with the option to include in the application for occupancy the name, address, telephone number, and other relevant information of a family member, friend, or person associated with a social, health, advocacy, or similar organization. The objective of providing such information is to facilitate contact by the housing provider with the person or organization identified by the tenant to assist in providing any delivery of services or special care to the tenant and assist with resolving any tenancy issues arising during the tenancy of such tenant. This supplemental application information is to be maintained by the housing provider and maintained as confidential information. Providing the information is basic to the operations of the HUD Assisted-Housing Program and is voluntary. It supports statutory requirements and program and management controls that prevent fraud, waste and mismanagement. In accordance with the Paperwork Reduction Act, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information, unless the collection displays a currently valid OMB control number.

**Privacy Statement:** Public Law 102-550, authorizes the Department of Housing and Urban Development (HUD) to collect all the information (except the Social Security Number (SSN)) which will be used by HUD to protect disbursement data from fraudulent actions.



# Preservation Management Inc.

261 Gorham Road, South Portland, ME 04106

Phone: (207) 774-0501 - TDD: 800-437-1220 - Fax: (207) 879-0901 - Website: presmgmt.com

#### **EMERGENCY CONTACT INFORMATION**

Date this form completed:			
Head of household:			
Phone # (if cell, please indic	ate whose)		
Alternate phone # (please ir	ndicate if work, hor	ne, cell, etc.)	
Emergency Contact Inform	ation:		
I,	her	eby designate:	
Name:		Name:	
Address:		Address:	
Relationship:		Relationship:	
Daytime phone:		Daytime phone:	
Other phone #:		Other phone #:	
<u>-</u>	for children or pe	a medical or other emergency. The sts, arrange for recertification of the en I cannot be reached.	-
Tenant Signature	Date	Co-Tenant Signature	Date
Please re	member to call the	office if this information changes.	Thank you!

The Fair Housing Act prohibits discrimination in the sale, rental or financing of housing on the basis of race, color, religion, sex, handicap, familial status, or national origin. Federal law also prohibits discrimination on the basis of age. Applicants for Section 8 or Rural Development housing may file any complaints of discrimination to the U S Department of Housing and Urban Development, Assistant Secretary for Fair Housing and Equal Opportunity, Washington, D.C. 20410.

Preservation Management does not discriminate on the basis of disability status in the admission or access to, or treatment or employment in, its federally assisted programs and activities. The person named below has been designated to coordinate compliance with the nondiscrimination requirements contained in the Department of Housing and Urban Development's regulations implementing Section 504 (24CFR, part 8 dated June 2, 1988. Stephanie Albert, Preservation Management Inc, 261 Gorham Road, South Portland, ME 04106 Office: 207.774.0501 TDD: 1.800.437.1220